



INTERNAL QUALITY ASSURANCE CELL


S. D. COLLEGE BARNALA

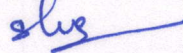
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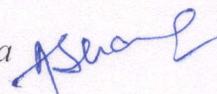
Website: www.sdcolleges.institutions.org; Email: iqac.sdcbnl@gmail.com

Minutes of the meeting of IQAC of S. D. College, Barnala held on 04/06/2023 at 11.30 a.m. in IQAC Office.

Members present:

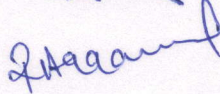
Dr. Rama Sharma 
(Chairperson)

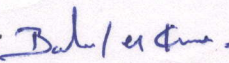
Dr. T.K. Sahu 

Prof. Anuradha Sharma 


Prof. Upasana Rani 

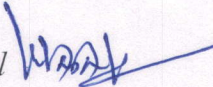
Prof. Anamika Bhardwaj 

Dr. Reetu Aggarwal 

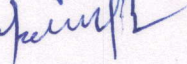
Prof. Balwinder Kumar 

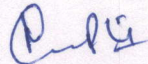
Ms. Kusam Sharma 

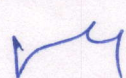
Dr. M. L. Bansal 

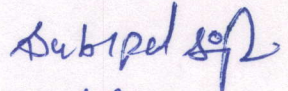
Dr V. K. Bansal 

Dr. Rajesh Gupta 
(Coordinator)

Dr. Bahadur Singh 

Prof. Rajni Gupta 

Prof. Gaurav Singla 

Sh. Sukhpal Singh 

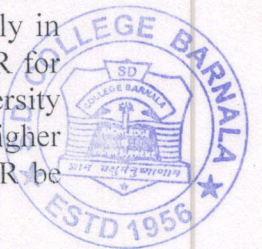
Ms. Puneet Garg 

Dr. Rajesh Gupta welcomed all the members of the IQAC.

The minutes of previous meeting held on 19th May 2023 were confirmed.

After a long discussion and deliberations on different issues placed by the members the IQAC chalked out the following plan of action for session 2023-24: -

1. The house inquired regarding the preparation and submission of IIQA and SSR for Cycle-2 accreditation from NAAC as Cycle-1 accreditation will expire on 25th Sept. 2023. Dr. Rajesh Gupta informed the house that the work for the preparation and submission of IIQA and SSR has already been started. The IIQA will be submitted before 25th Sept. 2023, however SSR report would be submitted most probably in Nov. 2023, as the data for the session 2022-23 have to be included in the SSR for Cycle-2 accreditation of NAAC. Thus as soon as we got the May 2023 University Examination Results of various classes and data on students' progression to higher classes, we will submit the SSR. The house recommended that IIQA and SSR be submitted as soon as feasible.
2. The house felt that since the admissions from this session will be through the Online Centralized Admission Portal of Govt. of Punjab and that students especially from





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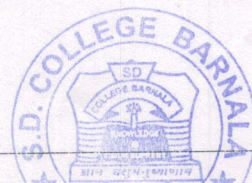
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rural areas/poor families did not have proper internet and other facilities or capacity to make use of this portal for registration and fee deposition. They may find it difficult to register and take online admission through this portal. Thus, it was advocated that for the convenience of students and to ensure that they may not miss the admission, they may be offered all the facilities for registration and admission on the Portal in the college campus by admission committees. Besides that for efficiently working on this portal, teachers in admission committees and administrative staff be provided proper training in this regard and an appropriate SOP be formulated to facilitate the students at the time of Online Centralized Admission and Online Fee deposition.

3. The house appreciated that during the very first year under DBT Star College Scheme, departments of Physics, Chemistry, Botany, Zoology and Mathematics made remarkable efforts to fulfill the objectives of strengthening the Science education and training, for strengthening of academic and physical infrastructure, to promote networking and strengthen ties with the surrounding institutions, to provide hand on exposure of various experiments to students and to enhance the skills of teaching faculty. The house recommended that progress report and utilization report be submitted at the earliest and activities under the scheme be further enhanced in this session.
4. The house suggested that in addition to classroom teaching, for enhancing the capabilities of students and for making learning more interesting and fruitful, various academic activities such as seminars, conferences, talks, invited lectures, guest lectures, visits, hands on training, etc. be undertaken more vigorously.
5. The house unanimously decided that Dr Kulbhushan Rana, Associate Professor, department of Chemistry be granted permission to participate in the 12th World Congress on Chromatography to be held at Toronto, Canada, from 28-29 June 2023.
6. The house recommended the strengthening of the Career Guidance Cell for the career counselling of students. The students be made aware regarding the career opportunities available in the Vocational, Business Management, Computer Application and P.G. programs. Various facilities and opportunities provided by the college to the students, such as: scholarship schemes, NCC, NSS, Sports, cultural, curricular, extra-curricular, extension activities, etc.
7. It was proposed that the college should develop the academic calendar for better management of students' academic, extracurricular and sports activities simultaneously in conjunction with the University Calendar. The teachers and students should coordinate and systematically plan the extra-curricular and sports activities in the college.





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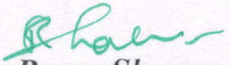
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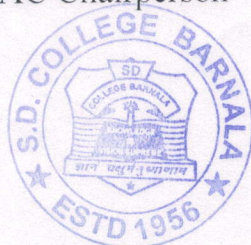
8. The house was of the view that large number of children and youngsters play in college grounds. Our college always tries to provide best facility to the players. However, there is lack of Indoor Modern Synthetic Badminton Courts facility not only in our college but in nearby areas also. The house recommended that Modern Indoor Badminton courts be constructed in the campus not only for our students but for the people of the area also.
9. The house advocated that Self-financed vacant teaching posts be filled before the commencement of classes for making teaching learning process more effective.
10. Keeping in mind the wellbeing of all, it was recommended that Ram Charit Mans Akhand Path be organized in the campus after the start of classes.
11. Keeping in mind the social responsibility of the college towards society and inculcating among students quality of service for fellow citizens, it was recommended that, blood donation camp/camps be organized in the college. One camp may be organized before the commencement of classes.
12. The house felt that curricular, extra-curricular, sports and extension activities have added significance for multidimensional personality development of students besides academic activities, The faculty should make efforts to motivate and encourage the students to participate in large number in curricular and extra-curricular activities such as debate, declamation, quiz, slogan writing, poem writing, essay writing, crossword, painting, NSS, NCC and from time to time programs and campaigns directed by Union Govt., Punjab Government and Punjabi University.

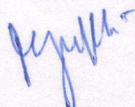
There being no other matter, the meeting ended with vote of thanks to the chair.

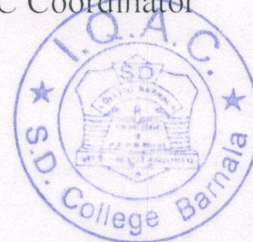
Approved

Signed


Dr. Rama Sharma
Principal
IQAC Chairperson




Dr. Rajesh Gupta
Associate Professor
IQAC Coordinator





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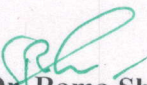
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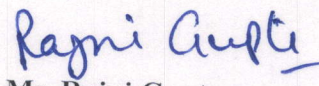
ACTION TAKEN REPORT

On the decisions of the 31st IQAC meeting held on 04/06/2023

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken: -

1. Preparation for the submission of IQA and SSR is going on and will be completed within stipulated time.
2. Faculty members of various admission committees were provided training for registration & admission on Online Centralized Admission Portal, Government of Punjab. The admission process was totally hassle free. Students from financially poor section who could not access computer and internet facility were provided with the same in the campus.
3. As a result of efforts put by DBT Co-ordinator & all the Departmental Co-ordinators, Utilization Certificate and progress report for 1st year was submitted to Department of Biotechnology, Ministry of Science & Technology, Government of India on 10th November, 2023.
4. Various academic activities including expert lectures, workshops, training programs, field visits, educational tours etc. were organized by different departments to improve skills of the students & to create effective learning environment.
5. As per IQAC recommendation, Dr. Kulbhusan Rana was allowed to attend the "12th World Congress on Chromatography" held at Toronto Canada from 28-29 June 2023 where he presented his research work.
6. Career Guidance Cell of the college in collaboration with SBI Life Insurance conducted a Campus Placement Drive on 1st August, 2023 in which 30 students got benefitted. Additionally, the Cell organized a Career Talk Registration Camp on 13th March, 2024 where the students were given valuable insights about various career opportunities.
7. Academic Calendar for the institution was prepared in conjunction with the University Calendar after taking suggestions from Academic Council of the institute.
8. Keeping in consideration the physical fitness of the students and to provide better facility to the players, two indoor badminton courts were established. It is accessible not only to college students but also to children of nearby residents.
9. For the Smooth Conduct of classes teachers were appointed against the Vacant Posts for self financed courses.
10. Ram Charit Manas Akhand Paath was organized in the campus for bringing mental peace and for increasing positive energy.
11. A series of blood donation camps were organized to instill the feeling of social responsibility towards society and quality of service among students for fellow citizens.
12. Various curricular, extra-curricular, sports and extension activities such as athletic meet, expert lectures, field visits, quizzes, competitions, talent hunts, health check-up camps etc. were organized for holistic development of students besides academic activities.


Dr. Rama Sharma
Principal
Chairperson (IQAC)


Ms. Rajni Gupta
Associate Professor
Coordinator (IQAC)

