



## INTERNAL QUALITY ASSURANCE CELL

S. D. COLLEGE BARNALA

Phone:1679-230005

Website: [www.sdcollegeinstitutions.org](http://www.sdcollegeinstitutions.org); Email: [iqac.sdcbnl@gmail.com](mailto:iqac.sdcbnl@gmail.com)

### Minutes of the meeting of IQAC of S. D. College, Barnala held on

03/06/2022 at 11 a.m.

Members present:

Dr. Rama Sharma  
(Chairperson)

Dr. T.K. Sahu

Prof. Anuradha Sharma

Prof. Upasana Rani

Prof. Anamika Bhardwaj

Dr. Reetu Aggarwal

Prof. Balwinder Kumar

Ms. Kusam Sharma

Dr. M. L. Bansal

Dr V. K. Bansal

Dr. Rajesh Gupta

(Coordinator)

Dr. Bahadur Singh

Prof. Rajni Gupta

Prof. Gaurav Singla

Sh. Sukhpal Singh

Ms. Puneet Garg

Dr. Rajesh Gupta welcomed all the members of the IQAC.

The minutes of previous meeting held on 28<sup>th</sup> May 2022 were confirmed.

After a long discussion and deliberations on different issues placed by the members the IQAC chalked out the following plan of action for session 2022-23: -

1. The house was of the opinion that for the convenience of students and for efficiently working on internally developed ERP software, teachers in admission committees be further trained by department of B.Voc. (Software Development) and an SOP be formulated so that students may not feel inconvenient at the time of admission. Moreover, if any technical glitch occurred it might be resolved at the earliest, including alternative admission system.
2. The house opined that since college has already received first installment under DBT Star College Scheme. To fulfill the objectives of the scheme and avail the opportunity efforts be enhanced and intensified for strengthening the Science education and training at undergraduate level, for strengthening of academic and physical infrastructure, to promote networking and strengthen ties with the surrounding institutions, to provide hand on exposure of various experiments to





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students and to enhance the skills of teaching faculty. Departments of Physics, Chemistry, Botany, Zoology and Mathematics should make special efforts for the same.

3. The house felt concerned over the proposal of State to launch Online Centralised Admission Portal for the admission of students from this very session. It was felt that at this juncture it would not be in the interest of students as it might involve lot of harassment for the them. Students especially from rural areas/poor families did not have proper internet facility or capacity to make use of this portal for registration and fee deposition. Thus it was decided that Higher Education Department of Punjab be requested not to compel the students to get admission through Online Centralised Portal in the interest of students from this session.
4. The house unanimously agreed that as UGC has not been providing any grant for B.Voc. courses. The college should strengthen on its on B.Voc Software Development Program (UGC sponsored vocational courses under the National Skill Qualification Framework). In this regard it was recommended that before the commencement of classes infrastructure be improved including provision of LCD projector, etc. As it will enable the students to further upgrade their competencies and acquire additional skills. If needed additional faculty may be provided.
5. The house felt the need for the formation of committee of teachers for the career counselling of students coming to college. This committee will make the students aware regarding peculiar features of the college, various programs/courses available in our college. Various facilities/opportunities provided by the college to the students, such as: scholarship schemes, NCC, NSS and Sports. This committee will get the students registration forms filled on the spot.
6. The house felt concerned over the immigration of students abroad after Senior Secondary Exams which may badly effect the admissions in the college. It was passed that arrangements be made for putting banners in various villages regarding admission and salient features of the college. Special mention may be made of B.Voc programs.
7. The house appreciated the efforts of the college in engaging the youth in fruitful activities to keep them healthy and to shun them away from the menace of drugs and Prof. Balwinder Kumar apprised the house regarding the regular organization of Physical Training Camps in the college for the young boys and girls of the nearby areas in the evening in college grounds so that these youngsters may not only become physically fit and mentally alert but may also succeed in the recruitment in Police, paramilitary and military recruitments. Around 100 boys and 125 girls have already enrolled for the same. The house recommended that





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all out efforts be made for physical training of youth not only for their health but for their success in career also.

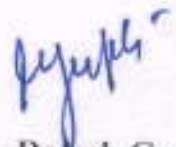
8. The house discussed the issue of non-fulfilment of grant-in-aid teaching posts and its impact on quality of teaching learning system. It recommended that for maintaining the academic standards and for the welfare of students, O/o DPI Colleges Punjab be requested to sanction the filling of vacant grant-in-aid teaching posts at the earliest.
9. The house strongly advocated that for making learning more meaningful and enhancing the capabilities of students, seminars/conferences/talks/invited lectures/guest lectures/visits/hands on training, etc. be organized on larger scale.
10. The house felt that for holistic development of students besides academic activities curricular, extra-curricular and sports activities were equally important. Thus students be motivated and encouraged to participate more enthusiastically in curricular and extra-curricular activities such as NSS, NCC, debate, declamation, quiz, slogan writing, poem writing, essay writing, crossword, painting, etc. Moreover, vigorously participation be ensured in activities and programs organized/sponsored/directed by govt., local society and university.
11. The house enthusiastically suggested that since we were passing through Amritkal, Independence day be celebrated in the college campus on 15<sup>th</sup> August, a grand function be organized on this occasion. To inculcate the feeling of nationalism among the students an exhibition be organized depicting the life and sacrifices of freedom fighters. Students be encouraged and motivated to participate in large number.

There being no other matter, the meeting ended with vote of thanks to the chair.

Approved

Signed

  
**Dr. Rama Sharma**  
Principal  
IQAC Chairperson

  
**Dr. Rajesh Gupta**  
Associate Professor  
IQAC Coordinator





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### ACTION TAKEN REPORT

On the decisions of the 26<sup>th</sup> IQAC meeting held on 03-06-22.

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken: -

1. For the convenience of students and for efficiently working on internally developed ERP software 17 teachers who were assigned the duty of admission of students at the entry point were provided training on 06/06/2022 and 07/06/2022 on internally developed ERP software by department of B.Voc. (Software Development). Those faculty members who were on election duty on these days were separately trained later on. Whole process of admission went off successfully without any botheration to students.
2. To fulfill the objectives of the DBT Star College scheme and avail the opportunity efforts be enhanced and intensified for strengthening the Science education and training at undergraduate level, for strengthening of academic and physical infrastructure, to promote networking and strengthen ties with the surrounding institutions, to provide hands-on exposure of various experiments to students and to enhance the skills of teaching faculty. Following actions were taken:
  - a) Departments of Chemistry, Botany, Zoology, Physics and Mathematics have successfully availed the opportunity provided by DBT Star College Scheme to procure new equipments, multiple copies of already existing instruments, MATLAB Software, consumable items enhancing the infrastructure with a variety of tools that boosted student's confidence in handling the new sophisticated equipments and softwares. Departments enabled the students to do additional practicals, minor projects as well as participate in conferences/seminars, workshops which inculcate scientific temperament among students. Departments successfully organized guest lectures, workshops, excursions, field trips and industrial/institutional visits, which gave the students ample opportunity of exposure in experiential learning.
  - b) Faculty members updated their knowledge through participation in conferences/seminars/FDP's/Workshops/online courses which helped them to design new practicals/projects for students that helped to create their interest in science streams. Further, for lab staff, workshops were organized regarding repair, maintenance and operating scientific instruments.
  - c) With the star college scheme, departments have purchased books and subscribed journals. It has helped to enrich departmental libraries. Now more learning resources in the form of new books and journals are available to the students.
3. Regarding the proposal of State to launch Online Centralized Admission Portal for the admission of students from this very session. Efforts were made at various levels and requests were made to the Department of Higher Education that keeping in mind the interest of the student community not to introduce Centralized Portal from this session. Efforts succeeded and introduction of the portal was postponed to the next session.





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4. To strengthen B.Voc Software Development Program before the commencement of classes. Infrastructure was enhanced by allocating one more room after the renovation and flooring was done, new LCD projector was installed, portable hard disk of capacity 1 TB was purchased and new water cooler was installed. An additional teaching post was sanctioned and a new teacher appointed to fulfill the requirement of the department.
5. A committee of 19 teachers was constituted for the career counselling of students, for students' awareness regarding various programs/courses, various facilities and opportunities provided to the students. This committee also helped the students in filling registration forms. Thus this committee created a very congenial atmosphere for new comers.
6. A committee of eight faculty members was formed which finalized the wording of the banners and made the arrangements for the printing of banners and hanging them in public places like Bus Stands/stops, road crossings (chowks), schools, markets, village streets, community houses, banquet halls, Panchayat Ghars, Dharamshalas, etc.
7. S.D. College Police Recruitment Physical Training Camps have been going on very successfully. Trainees are provided both physical training as well as training for written examinations. Needy and deserving candidates are also provided track suits and shoe kits. Twenty-two trainees of the camp recently cleared Police Recruitment Test and got employed in the Police department. Out of the 22 employed trainees 13 were girls and 9 boys.
8. Repeated efforts were made to convince the O/o DPI Colleges Punjab to sanction the filling of vacant grant-in-aid posts. However, no success was achieved in this matter. College made its own arrangement for effective teaching learning process.
9. For capacity enhancement and better learning of students college organized various academic activities such as Workshop on MATLAB, Guest lecture on Golden Ratio and Fermat's Last Theorem, Guest lecture on Everything Around You in Mathematics, Guest lecture on Electronics and Communication, Workshop on Chemistry Software 'Chem Sketch', Multidisciplinary Summer Training Programme, Training Program for School Students (Chemistry Deptt.), Workshop on Lab Safety Measures (Chemistry), Hand on training Program: Hydro - Distillation and Spectroscopic Techniques, Invited Lecture on Mobile Phone Radiations and its Impacts on Human body, One Week Hands on Training Program (Physics Deptt.) for 12<sup>th</sup> standard students, Two days Hands on Training Program on Repair and Maintenance of Electrical Instruments, Three Days Workshop on Project Making based on Electronics and Electrical Circuits, One Day Seminar on Nuclear Radiations: Awareness to Applications and Career Opportunities in Physics in India, Guest lecture on Spotlight on Immunology : Theory and Experimentation, Workshop on Insect Taxonomy: Collection Preservation and Identification, One Week Hands on Training at Sandhu Poultry Farm Barnala, Workshop on DNA Isolation, Electrophoresis and Immunological Techniques, One Week Hands on Training on Basic Techniques in Botany, Guest lectures on Biodiversity and Environment, Covid19: its impact on environment and Health, Guest lectures on Plant Tissue Culture: Basic & Recent Advancements, Vermicomposting & Organic Farming, Guest lecture on Constitution Day and Its Importance.






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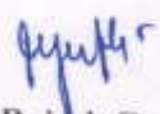
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10. With the guidance and encouragement of teachers students remain engaged in one or other curricular or extracurricular activity or the other throughout the session such as: Swatchta Campaign, Nasha Mukat Bharat Abhiyaan, Selfie with Tiranga, Celebration of 'Har Ghar Tiranga Movement', Celebration of National Nutrition Month, Poster Competition on National Nutrition Month, Cycle rally and Blood Donation Camp on Birth Anniversary of Shaheed Bhagat Singh, Participation in District level celebration of Independence Day, Participation in Independence Day camp in New Delhi, Visit to C.U. Bathinda, Celebration of Unity Day, NCC Day Celebration, Celebration of Constitution Day, Participation in District level Republic Day Celebration, Awareness rally about ill effects of Stubble Burning, Debate Competition to celebrate the birth Anniversary of Bhagwan Birsa Munda, Poster Making competition regarding Road Safety Awareness, Tree Plantation drive under Green Campus Policy, Poster Making and Slogan Writing Competition on National Voters Day, Awareness campaign regarding Environment and Reuse of Plastic, Crossword Competition, Celebration of International Women's Day, 7 Day NSS camp at village Pharwahi, Cycle Rally to Celebrate World Cycle Day, Tree Plantation Drive on World Environment Day, International Yoga Day, Cyber Awareness Day celebration, To enhance love for English Language: Contest in Elocution, Poetical Recitation and Cross Words, Participation in Zonal and Inter-Zonal Youth Festivals, Celebration of Punjabi Month, Hindi Diwas Celebration, Celebration of Kargil Vijay Diwas, Science Day Celebration.
11. College celebrated Independence Day under 75<sup>th</sup> Azadi Ka Amrit Mahaotsava Campaign. It started with Seminar on Cyber Awareness on 03-08-2022, followed by Tiranga Movement on 04-08-2022 and Har Ghar Tiranga on 14-08-2022. On Independence Day a grand function was organized in the college campus. An exhibition was organized in the college library depicting the life and sacrifices of freedom fighters. Dr Aneesh Parkash, President S.D. College Managing Committee after paying tribute to freedom fighters unfurled the Taranga. Students in large number participated in the celebrations.

  
**Dr. Rama Sharma**  
Principal  
Chairperson (IQAC)

  
**Dr. Rajesh Gupta**  
Associate Professor  
Coordinator (IQAC)

