



INTERNAL QUALITY ASSURANCE CELL



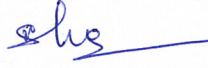

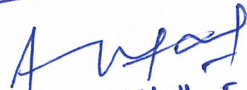
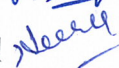
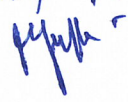





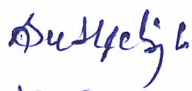



S. D. COLLEGE BARNALA

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Minutes of the meeting of IQAC of S. D. College, Barnala held on 17/12/2021 at 10.30 am in the Faculty Hall of the college.

Members present:

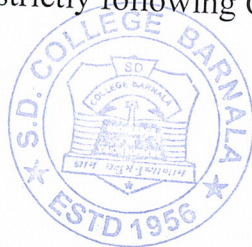
Dr. Rama Sharma (Chairperson) 	Dr M. L. Bansal 
Dr. T.K. Sahu 	Dr V. K. Bansal 
Prof. Amrish Kumar 	Prof. Neeru Goel 
Dr. Rajesh Gupta (Coordinator) 	Prof. Shoaib Zafar 
Prof. Ashwani Sikri 	Dr. Kulbhushan Rana 
Prof. Anamika Bhardwaj 	Prof. Gaurav Singla 
Sh. Sukhpal Singh 	Prof. Balwinder Kumar 
Ms. Kusam Sharma 	Sh. Yogesh Kumar 

The meeting commenced with welcome of all the members of the IQAC by the Coordinator.

The minutes of previous meeting held on 18th September 2021 were confirmed.

After a long discussion and deliberations on different issues placed by the members following decisions were taken: -

1. As university has decided to conduct odd semester exams in online mode. The house reviewed the status and progress of arrangements made at college level to smoothly conduct the exams and assistance to students. The house showed apprehensions that students from rural areas and poor students often face lot of difficulties in receiving question papers, making PDFs and sending them or in submitting answer sheets in the evening. After a long discussion house recommended that WhatsApp groups be made for each class/student. At least one teacher be deputed for each class to provide all information. All the information regarding date sheet, time, change if any be made available to students. For those students who wish to appear in exam in college campus, they may be facilitated to do so strictly following Covid guidelines.





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2. The house felt that for enhancing the exposure of the students more educational/field visits of students to places such as Science City, higher educational institutions, historical places, hill stations, etc. be conducted.
3. The house recommended that a feedback in the form of Student Survey be collected from the students regarding the effectiveness of teaching learning system. Students may also be asked to submit suggestions for improvement.
4. The house suggested to get feedback from teachers to improve the effectiveness of teaching learning system in the college.
5. The house inquired regarding the preparation of AQAR for 2020-21, Dr. Rajesh Gupta informed the house that although the work on AQAR was at advanced stage, however report would be submitted in January 2022 as NAAC had already extended the last date of submission to 1st Feb. 2022. Moreover, due to the late conduct of University exams of outgoing classes, the results of various class were still pending. Further, admission to higher classes were still going on, so data on students' progression were not available.
6. For enhancing the academic and administrative functioning of the college, it was recommended that an Academic and Administrative audit be conducted during the session.
7. Considering the prime importance of environmental issues and for harmonious and sustainable development, the house recommended that, Green audit, Energy audit and Environment audit be conducted for the campus.

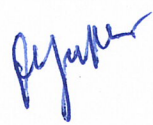
There being no other matter, meeting ended with vote of thanks by the Coordinator.

Approved


Dr. Rama Sharma
Principal
IQAC Chairperson



Signed


Dr. Rajesh Gupta
Associate Professor
IQAC Coordinator



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ACTION TAKEN REPORT

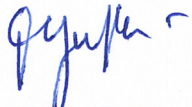
On the decisions of the 23rd IQAC meeting held on 17/12/2021.

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken: -

1. For odd semester online University exams, WhatsApp groups were formed for each class. Each student was contacted telephonically to assure that no student remained out of these class WhatsApp group. Teacher were deputed as Nodal Officers and Coordinator for each subject/paper. All the information regarding date sheet, time, change in date sheet if any were made available to students through their class whatsapp groups. For those students who were incapable in making/sending PDFs of their answer sheets were allowed to appear in exam from college campus itself.
2. For enhancing the exposure of students following educational visits/tours were organized in this session.
 - a) Educational tour to Kasauli
 - b) Educational tour to Palampur, Chamunda Devi and Mecleodganj
 - c) Educational tour to Dalhousie and Khajiar
 - d) Visit to Central University of Punjab, Bathinda
 - e) Visit to G.N.D. Amritsar during Science Festival Week
 - f) Visit to Baba Farid College Bathinda
 - g) Visit to Punjabi University during Book Exhibition
3. Feedback in the form of Online Student Survey was collected from the students regarding the effectiveness of teaching learning system. This survey was conducted from 16/05/22 to 27/05/22 in which 838 students gave their feedback and suggestions.
4. Feedback in the form of Online Faculty Survey for enhancing the effectiveness of teaching learning system was collected. This survey was conducted from 9/05/22 to 19/05/22 in which 49 teachers gave their valuable feedback.
5. AQAR for 2020-21 was submitted on 26/03/22 and was approved by NAAC on 30/03/22.
6. For enhancing the academic and administrative functioning of the college, an Academic and Administrative audit was conducted during the session.
7. Considering the prime importance of environmental issues and for harmonious and sustainable development, Green audit, Energy audit an Environment audit were conducted for the campus.


Dr. Rama Sharma
Principal
Chairperson (IQAC)




Dr. Rajesh Gupta
Associate Professor
Coordinator (IQAC)